

UNITED STATES BANKRUPTCY COURT
District of Kansas

Connectivity Certification

Kansas CM/ECF Internet Training Web Sites:

CM/ECF Training Database: <https://ecf-train.ksb.uscourts.gov>

CM/ECF Information Website: <http://www.ksb.uscourts.gov/cmecf2/cmecfinfo.htm>

CM/ECF Attorney Tutorial: <http://www.ksb.uscourts.gov/cmecf2/attycbt/index.html>

Court Website: <http://www.ksb.uscourts.gov>

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|----------------------|--|
| Name of Participant: | |
| Law Firm: | |
| Phone Number: | |
| Training Date: | |

Complete the following exercises while accessing the CM/ECF Training System from your office. Use PDF's of actual documents or example documents if at all possible.

Exercise 1 - Debtor Attorneys

This exercise is to be completed by attorneys who primarily represent debtors in bankruptcy proceedings.

- ☐ Open a chapter 7 bankruptcy petition with two deficiencies: Schedule B and Statement of Financial Affairs. The case needs joint debtor, Type your case number in the space provided below.

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|--------------|--|
| Case Number: | |
|--------------|--|

- ☐ Upload the creditor matrix and assign the judge and trustee.
- ☐ In the case opened, docket a motion to avoid lien.
- ☐ Notice an Objection Deadline using a Wichita motions docket date, see court website under **Motions Docket & Court Calendars** for the date.
- ☐ Docket a missing Schedule B and Statement of Financial Affairs..
- ☐ Open an adversary proceeding for the above-mentioned bankruptcy case. Type the case number in the space provided below.

| | |
|------------------------|--|
| Adversary Case Number: | |
|------------------------|--|

- ☐ Docket a Summons Request

Exercise 2 - Creditor Attorneys

This exercise is to be completed by attorneys who primarily represent creditors in bankruptcy proceedings.

In case number **02-35104...** (Not a normal case number, for training only)

- ☐ File a Notice of Appearance for your Firm Name & Address
- ☐ File a Motion for relief from stay.
- ☐ File a Notice of Opportunity to object using a Kansas City motions docket date for the proposed hearing see our main court website under **Motions Docket & Court Calendars**
- ☐ Open an adversary proceeding for the above-mentioned bankruptcy case. Type the case number in the space provided below.

| | |
|------------------------|--|
| Adversary Case Number: | |
|------------------------|--|

- ☐ Docket a Summons request
- ☐ File a proof of claim

Once completed, please mail these homework sheets along with the appropriate registration form(s) to

U .S. Bankruptcy Court
Attn: ECF Registration
401 N. Market Street, RM 180
Wichita, KS 67202

You can also email the homework to training@ksb.uscourts.gov Please put **ecf homework** in the subject line.

Please E-mail questions/comments to training@ksb.uscourts.gov Please put **ecf question or comment** in the subject line.